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ELECTION COMMISSION CENTER

Gutierrez for Congress
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October 11, 2002

Ms. Leah S. Palmer
Reports Analyst
Reports Analyst Division
Federal Election Commission
999 E Street, N.W.
Washington, D.C. 20463

RE: Identification Number C00254581
Gutierrez for Congress
July Quarterly Report (April 1, 2002 - June 30, 2002)

Dear Ms. Palmer:

This letter is a response to your letter of September 17, 2002 regarding the above referenced report. Specifically, your request concerned complete identification from individuals who have contributed in excess of \$200.00 in an election cycle. Pursuant to 11 CFR section 100.12, the committee is required to provide the full name, mailing address, occupation and name of employer.

Gutierrez for Congress has, according to the Commission's Regulations, exerted its "best efforts" to obtain the missing or incomplete identification information. First, the committee's original solicitation includes a clear and conspicuous request for the contributor information. The original solicitation also provides, as is required by the Commission's Regulations, and informs the contributor of the requirements of federal law for the reporting of the information (please see the attached typical original solicitation that is used by the committee).

In addition, if the contributor does not provide the requested missing information, the Committee makes a follow-up stand alone effort to obtain this information, regardless of whether the contribution was solicited or not. This follow-up stand alone effort is made and occurs no later than 30 days after the contribution is received by the committee. All of our follow-up stand alone efforts are made in writing via mail.